



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	05	04	2021		05	04	2022

## Section A Reference and administration details

**Charity name**

The Takk Trust

**Other names charity is known by**

**Registered charity number (if any)**

290753

**Charity's principal address**

Freshfieds
Mutton Hall Hill
Heathfield
<b>Postcode</b> TN21 8NL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Jonathan Smith	Chair		
2	David Farey			
3	Stephen Smith			
4	Paul Sefa			
5	Deanne Marbell			
6	Esther Armah			
7	Betty Cooper			
8	Debbie Robinson			
9	Joy Brunskill			
10	Sarah Smith			
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity’s trusts**

Type of governing document (eg. trust deed, constitution)	Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Enquiry among supporters

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity’s organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees’ consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The trustees oversee the day to day running of the Trust            A weekly meeting of the Chair, Mission Director, UK lead, Africa lead and Safeguarding officer is used to keep trustees informed and engaged with all operational matters.            DBS checks are in place for all employees            The beloved missionary school is registered with the Ghanaian education department, with representation of the trustees on the school’s board            The mission director retains his accreditation as a minister within the Church of England.            Policies are reviewed on an annual basis.            Trustees meet three times a year to set strategic direction, review operations, sign off accounts and approve policy changes            All trustees give their time voluntarily and received no remuneration or other benefits.</p>
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**Section C Objectives and activities**

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>Advancement of the Christian religion</p>
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trust currently focuses its resources on 4 key functions:

Teaching and training in Christian activities in U.K. and Africa

Christian ministry through active contribution to the life of the Church in the UK, Europe and Africa both online and in person

Education (K-12) in Africa through the provision of the 'beloved missionary school' in Accra, Ghana

Mercy and relief of hardship

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The serving Africa mission annual report.

During the past year the work in Africa has moved forward well. Not only has the school progressed, but wider ministries of teaching have developed in Accra and Kumasi. Much of the day today running of the school is now financed locally and the work has been augmented by the opening of the computer centre and the downstairs of the big school.

In the UK, the online ministries have continued to flourish and in this way supporters and friends are kept informed. Teaching at ministry goes forward through the continued use of zoom, WhatsApp, Facebook, Kindle and now open source broadcasting.

Inevitably with the advancing years travel in the UK is more restricted, but the use of the Internet is balancing this well.

The trustees playing every increasing part in helping to develop the work along with a very effective administrative team. All the trust policies are now up to date including safeguarding.

Funding in these uncertain days is not easy but we continue to live by the faith model and believe that this will carry us forward.

Jim Smith  
Head of Mission.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We maintain a minimum to cover on-going projects and 3 months salary commitments to both UK and African staff.

We believe money is given to spend not to hold.

### Details of any funds materially in deficit

Zero

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Money comes in through regular giving and one off donations.

We have been able to fund the completion of the last few classrooms of stage 1 of the school, create a shelter for the kindergarten children to eat school lunches and have provided a computer teaching space.

We make no reference to a person's faith in matters of mercy or relief of hardship

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Jonathan Smith

Position (eg Secretary, Chair, etc)

Chair

Date

03/02/2023